



Trustees of the Freeholders and Commonalty of the Town of East Hampton

2026 Annual Resolutions

January 12, 2026

www.ehtrustees.com
trustees@eamptonny.gov



P.O. Box 7073
Amagansett, NY 11930

Trustees
of the Freeholders and Commonalty of the
Town of East Hampton

631-267-8688
trustees@ehamptonny.gov
www.ehtrustees.com

2026 Annual Resolutions

Adopted: January 12, 2026

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Trustees Present



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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-1

The following resolution was offered by _____ and seconded by _____ and
unanimously adopted:

WHEREAS, the Trustees of the Freeholders and Commonalty of the Town of East Hampton (hereinafter referred to as “the Trustees”) intend to make every effort to best serve the people of the Town of East Hampton, and

WHEREAS, the Trustees feel that the oversight, care, maintenance, and improvements of the holdings entrusted into our hands on behalf of the people of our community will best be served by the installation of several Clerks, and

THEREFORE, BE IT RESOLVED, the Trustees intend to install one (1) part-time Clerk and two (2) part-time Deputy Clerks, each with his/her specific responsibilities along with the general knowledge and oversight of all aspects of the business of the Trustees.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-2

The following resolution was offered by _____ and seconded by _____ and
unanimously adopted:

RESOLVED, the Clerk, Deputy Clerks (2) and Trustee Secretary are designated as the
Financial Officers of the Board of Trustees for the year 2026.

Vote:

Resolution #2026-3



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2026 Annual Resolutions

Adopted: January 12, 2026

The following resolution was offered by _____ and seconded by _____ and adopted:

WHEREAS, the office business of the East Hampton Town Trustees is generally conducted by a secretary, and

WHEREAS, Arlene Tesar-Cella is now secretary and already employed by the Town of East Hampton to conduct the office duties of the Trustees,

BE IT FURTHER RESOLVED, the Clerk is hereby authorized to employ Arlene Tesar-Cella as secretary to the East Hampton Town Trustees for the year 2026, and;

THEREFORE, BE IT RESOLVED, Arlene Tesar-Cella will continue as secretary to East Hampton Town Trustees for the year 2026. In addition to her salary as a Town Employee, she will receive a stipend of \$170.00 per week from Trustee funds.

Vote:

Resolution #2026-4



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2026 Annual Resolutions

Adopted: January 12, 2026

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, the 2026 East Hampton Town Trustees will employ Christopher A. Carillo, Esq. as Counsel for the year 2026, and

WHEREAS, the Board of Trustees will compensate Christopher A. Carillo, Esq. an annual salary of \$ 51,000.00 and;

THEREFORE, BE IT RESOLVED, that the Board of Trustees will enter into an agreement to hire the Law Office of Christopher A. Carillo, Esq. to serve as Counsel for the year 2026.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-5

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, the 2026 East Hampton Town Trustees will employ Van Dyke & Hand CPA, PC as the accounting firm for the year 2026, and;

THEREFORE, BE IT RESOLVED, that the Board of Trustees will enter into an agreement to hire the accounting firm Van Dyke & Hand CPA, PC to serve as accountants for the year 2026.

Vote:

Resolution #2026-6



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2026 Annual Resolutions

Adopted: January 12, 2026

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, the Trustees designate certain banks, with which to conduct the business of the Town Trustees, and

WHEREAS, the Financial Officers are authorized to consolidate and/or relocate amounts as they see fit following notification to the Trustee Board, and

BE IT FURTHER RESOLVED; the Trustees have designated the following bank as the official depositories for the funds coming into the hands of the Trustees:

M & T Bank
351 Pantigo Rd.
East Hampton, NY 11937

THEREFORE, BE IT RESOLVED, the Clerk, two (2) Deputy Clerks, and Trustee Secretary are authorized to utilize the debit card established for operational expenses for the year 2026. The amount of any single purchase shall not exceed \$1000.00 and purchases exceeding \$1000.00 must have Board approval.

Vote:

Resolution #2026-7



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Adopted: January 12, 2026

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, the Clerk is hereby authorized to set up a petty cash fund, not to exceed \$300.00, for expenditures in the year 2026 for supplies, mailing costs and operational expenses; and

WHEREAS, in addition, the Clerk, two (2) Deputy Clerks and Trustee Secretary are authorized to issue checks not to exceed \$500.00 for operational expenses for the year 2026; and

THEREFORE, BE IT RESOLVED, the Clerk, two (2) Deputy Clerks and Trustee Secretary are so authorized, and any checks or debit card purchases over 1000.00 are to be approved by the Board of Trustees.

Vote:

Resolution #2026-8



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2026 Annual Resolutions

Adopted: January 12, 2026

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, it is necessary to protect the assets held by the Trustees, for the Clerk, two (2) Deputy Clerks, and Trustee Secretary are to be bonded; and

THEREFORE, BE IT RESOLVED, the Clerk of the Trustees, the two (2) Deputy Clerks and Trustee Secretary will each be bonded for \$1,400,000.00 for the year 2026.

Vote:

Resolution #2026-9



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2026 Annual Resolutions

Adopted: January 12, 2026

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, from time to time it becomes necessary for monies to be withdrawn from the Trustees' accounts; and

THEREFORE, BE IT RESOLVED, the Clerk, two (2) Deputy Clerks, or Trustee Secretary as the Trustee financial officers are hereby authorized to execute any withdrawals and/or transfers or checks from the Trustees designated depositories and said documents shall be signed by any two (2) of them.

Vote:

Resolution #2026-10



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2026 Annual Resolutions

Adopted: January 12, 2026

The following resolution was offered _____ and seconded by
_____ and adopted:

WHEREAS, it is prudent for a public agency to designate an official newspaper within the Town to receive and publish information to the public from the Trustees; and

THEREFORE, BE IT RESOLVED; the Town Trustees designate the East Hampton Star to be the official newspaper of record for the year 2026.

Vote:

Resolution #2026-11



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2026 Annual Resolutions

Adopted: January 12, 2026

The following resolution was offered by _____ and seconded by
_____ and adopted;

WHEREAS, the 2026 East Hampton Town Trustees will hold public meetings on the 2nd and 4th Mondays of each month at 6:30 pm, in addition to any unscheduled, duly called meetings; and

WHEREAS, on the days the 2nd or 4th Monday is a legal government holiday, the Trustees schedule will be as follows – for the 4th Monday of May, which is the Memorial Day Holiday, the Trustees meeting shall be held on Friday, May 29th at 5:30 pm at Town Hall. For the meeting of the 2nd Monday in October, the Columbus Day Holiday, the Trustees meeting shall be held on Friday, October 16th at 5:30 pm; and

WHEREAS, the Town Trustees desire to accommodate the public in a comfortable and safe manner in accordance with the ‘Open Meetings Law’;

THEREFORE, BE IT RESOLVED, the East Hampton Town Trustee meetings will be held in the East Hampton Town Hall meeting room or via ZOOM virtual meetings on the 2nd and 4th Mondays of each month at 6:30 p.m. and the public is cordially invited to attend. The next meeting of said Trustees will take place on January 26, 2026.

Vote:

Resolution #2026-12



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2026 Annual Resolutions

Adopted: January 12, 2026

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, the salary schedule for the East Hampton Town Trustees and their counsel for the year 2026, as set in cooperation with the Trustees and Town Board are as follows:

RESOLVED,

The Town will pay:	Clerk	\$ 32,177.00
	Deputy Clerk	\$ 27,112.00
	Deputy Clerk	\$ 27,112.00
	(6) Trustees	\$ 12,834.00

The Law Offices of Christopher A. Carillo, Esq. \$51,000.00

Vote:

Resolution #2026-13



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Adopted: January 12, 2026

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, office/ secretarial help for the year is needed and has been a part of the
Trustee operations; and

WHEREAS, the workload of the Trustees has increased quite significantly over the
years, and in order for the Trustees office to run efficiently, one full-time secretary will be
employed.

THEREFORE, BE IT RESOLVED, Alyson Follenius will be a full-time secretary for
the Town Trustees at a salary of \$27.00 per hour, for a maximum of 40 hours per week, paid
from Trustee funds.

Vote:

Resolution #2026-14



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2026 Annual Resolutions

Adopted: January 12, 2026

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, the conduct of the Town Trustee business requires proper and efficient operation of the Trustees office;

THEREFORE, BE IT RESOLVED, the Clerk and two (2) Deputy Clerks are authorized to take the necessary actions to ensure proper and efficient operations of the Trustees office.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-15

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, anyone person other than a Trustee, Trustee Attorney or Trustee Secretary who wants to review Trustee files or documents, must do so in the presence of a Trustee, Trustee Attorney or Trustee Secretary, or other authorized agent of the Board of Trustees; and

THEREFORE, BE IT RESOLVED, review of Trustee files or documents shall be done pursuant to and in accordance with the New York Freedom of Information Law.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-16

The following resolution was offered by _____ and seconded by _____ and adopted:

RESOLVED, the Clerk shall have authorization to call a Special Meeting of the Board of Trustees at any time giving the other Board of Trustees members at least forty-eight (48) hours' written notice specifying the time and place of the meeting. If three (3) Board of Trustees members submit a written request for a special meeting, the Trustee Clerk must schedule a special meeting as soon as possible but no more than 10 days after the request. Business conducted at a special meeting held without two days' notice is valid as long as a quorum of the Board of Trustees members had actual notice of the meeting, attended and participated.

Notice will be posted on the bulletin board at the Town Clerk's office and by the Records Committee on the Town Trustees' website, at least forty-eight (48) hours prior to the meeting, indicating the date, time and location of the Special Meeting; and

THEREFORE, BE IT RESOLVED, that notice will also be given to the East Hampton Star, newspaper of record, within the same period herein specified.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-17

The following resolution was offered by _____ and seconded by
_____ and adopted:

RESOLVED, the Clerk is authorized to appoint and set up committees for the operations of the Trustees as he/she feels is necessary.

Vote:



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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-18

RESOLUTION REGARDING TRUSTEE APPOINTED LIAISONS TO TOWN OF EAST HAMPTON COMMITTEES

The following resolution was offered by _____ and seconded by _____ and unanimously adopted:

WHEREAS, the Trustees of the Freeholders and Commonalty of the Town of East Hampton are an independently elected board holding hold authority and ownership of bottomlands and beaches in the Town of East Hampton, and;

WHEREAS, Trustee interests and holdings may be impacted by the actions and decisions of external agencies, organizations and committees which operate in the Town of East Hampton and within the State of New York. These committees include but are not limited to the Town of East Hampton Special Events Committee; the Energy and Sustainability Committee; the Nature Preserve Committee; the Peconic Estuary Program (PEP) and the Water Quality Technical Advisory Committee (WQTAC), and;

WHEREAS, historically Trustees provide knowledge and/or expertise in the areas of preservation and sustainability and as such, the aforementioned committees offer a seat on the committee to a Trustee board member, and;

WHEREAS, the Trustee clerk appoints a board member to sit on internal and external committees with the expectation that the Trustee committee member will be making decisions on behalf of the Trustees, to the best of their ability, while understanding the goals of the Board of Trustees, and;

NOW, THEREFORE BE IT RESOLVED, the Trustee Clerk will continue to appoint one Trustee board member to sit on the Town of East Hampton Special Events Committee; the Energy and Sustainability Committee; the Nature Preserve Committee; the Peconic Estuary Program (PEP) and the Water Quality Technical Advisory Committee (WQTAC), and;

NOW, THEREFORE BE IT FURTHER RESOLVED; in appointing a Trustee Board member to each of the committees, the full Board of Trustees agrees and understands that the Trustee committee member will act on behalf of and according to the goals of the Board of Trustees.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-19

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, the Town Trustees have had a long-standing practice of opening Georgica Pond to the Atlantic Ocean bi-annually, typically in the early spring and the fall of each year; and

WHEREAS, in the absence of a natural flushing event, the Trustees have historically opened Georgica Pond to the sea each spring and fall in order to correspond to seasonal fish migrations and to ensure that the Pond's water remains brackish (part salt); and

WHEREAS, opening Georgica Pond to the sea twice per year helps to ensure that traditional marine species in the Pond remain viable; and

WHEREAS, the opening of Georgica Pond requires flexibility on the part of the Trustees, since water level and other conditions pertinent to the opening date can change quickly; and

NOW, THEREFORE, BE IT RESOLVED, that the Clerk of the Trustees is hereby authorized to arrange for the bi-annual opening and closing of Georgica Pond, in accordance with the long-standing historical practice of the Town Trustees, by engaging contractors to open Georgica Pond with advance notice to the other Trustees by phone, email or other available means of advance notice.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-20

The following resolution was offered by _____ and seconded by
_____ and adopted:

RESOLVED, the Clerk and two (2) Deputy Clerks are authorized to execute ongoing leases and assignments with the Lazy Point residents as per the most recently adopted Rules and Regulations.

Vote:



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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-21

The following resolution was offered by _____ and seconded by
_____ and adopted:

RESOLVED, all the Trustees using their own cars for official business or duties outside the Town of East Hampton may present a bill for travel/mileage at the rate currently approved by the Internal Revenue Service, and when all other conditions of the Town Board Resolution regarding travel/mileage of 2026 are met or otherwise approved by the Trustees.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-22

The following resolution was offered by _____ and seconded by
_____ and adopted:

RESOLVED, the fee schedule for the Board of Trustees for the year 2026 is as follows:

General Applications	1 st Application per Property	\$125.00
	Renewal Application per year	\$100.00
	Multi- Year Permits *	
Moorings	Resident – per foot of Boat Length	\$12.00
	Non-Residents – per foot of Boat Length	\$30.00
	Large Boat Mooring Administrative Fee <i>(Three Mile Harbor Only)</i>	\$75.00
Commercial Moorings	Commercial Fisherman – 1 st Mooring	\$100.00
	Commercial Fisherman – 2 nd Mooring	\$50.00
Discounted Commercial Moorings	With tax return or receipts for sale of fish totaling \$1,000 – ONE (1) Mooring	\$50.00
	With tax return or receipts for sale of fish totaling \$1,500.00 – TWO (2) Moorings	\$100.00
Docks/Walkways	Private – Per square foot	\$1.00
	Commercial – Per Linear Foot	\$4.00
	Minimum Fee	\$150.00
Pilings	Free Standing Pilings – each	\$18.00
Traps	Fish Traps – Each	\$20.00
Duck Blinds	Duck Blinds – Each	\$50.00



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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-22 (Continued)

Dredge Material	Dredge Material – per cubic yard	\$7.50
	Dredge material – Minimum Fee	\$350.00
Other	Staircases landing on Trustee Beach	\$200.00
	Other Structures – per square foot	\$1.00
Kayak Racks	Kayaks – Each per Season (April – November)	\$250.00
Fencing	Initial Shoreline Fencing – per fence	\$75.00
	Renewal Shoreline Fencing – per fence	\$75.00
Lazy Point Lots	Lease Fee – Per Lot To Increase 2% annually rounded off to the nearest whole dollar	\$2051.00
	Lot Transfer Fee - % of total Sale or Rental of House on Trustee Property shared equally between buyer and seller.	4%
Shellfish Bags	Shellfish Bag – Each	\$1.00
Shellfish Tags	1 st Fifty (50) Tags	\$0.00
	2 nd Fifty (50) Tags	\$5.00
Impounds	Impound Fee – Each Item	\$250.00

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-23

The following resolution was offered by _____ and seconded by
_____ and adopted:

RESOLVED, the Trustees utilize the interest accumulated from the East Hampton Town Trustees Scholarship Fund for the calendar year 2026, in a manner consistent with its original intent to provide for the education of East Hampton school children.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-24

The following resolution was offered by _____ and seconded by
_____ and adopted:

RESOLVED, the Board of Trustees shall employ two (2) Pump-Out Boat Operators; and up to two part-time operators; to remove waste material from boat holding tanks in harbors and water bodies within the Town of East Hampton from approximately mid-May through October 2026; and

THEREFORE, BE IT RESOLVED, for 2026 the senior operator shall be paid \$35.00 per hour and a second operator shall be paid \$25.00 per hour, for up to 40 hours per week. One part time operator shall be paid \$25.00 per hour, for up to 30 hours per week each. If deemed necessary, an additional part-time operator will be employed at \$25.00 per hour for up to 30 hours a week.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-25

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, the Town Board has required that an audit be done of the Trustees' financial records by their accountant, Nawrocki Smith, LLP for the fiscal year 2025;

THEREFORE, BE IT RESOLVED, that the Board of Trustees will hire Nawrocki Smith, LLP in 2026 to do an audit of Trustee finances for the fiscal year 2025.

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Adopted: January 12, 2026

Resolution #2026-26

The following resolution was offered by _____ and seconded by
_____ and adopted:

WHEREAS, the office business of the East Hampton Town Trustees is generally conducted by a secretary, and

WHEREAS, Alyson Follenius is now secretary and already employed by the Town of East Hampton Trustees to conduct the office duties of the Trustees,

BE IT FURTHER RESOLVED, the Clerk is hereby authorized to employ Alyson Follenius as secretary to the East Hampton Town Trustees for the year 2026 and;

THEREFORE, BE IT RESOLVED, Alyson Follenius will continue as secretary to East Hampton Town Trustees for the year 2026. In addition to her salary as a Trustee and then a Town Employee, she will receive a stipend of \$170.00 per week from Trustee funds.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-27

The following resolution was offered by _____ and was seconded by _____ and adopted by:

WHEREAS, in 2021, by resolutions #2011-11-22 and #2022-33 the Trustees embarked on a comprehensive dock inventory project; and

WHEREAS, by resolutions #2022-27, #2023-27 and #2024-28, the Trustees hired Alyson Follenius to organize, coordinate and oversee the dock inventory project; and

WHEREAS, by resolution #2023-38, utilizing the largely complete inventory project, the Trustees enacted a prohibition on the construction of new docks and other structures in Trustee waters; and

WHEREAS, by resolution #2023-36 the Trustees adopted new policies pertaining to the continued management and monitoring of all docks in Trustee waters as a result of the comprehensive dock inventory and analysis; and

WHEREAS, notwithstanding the foregoing, the dock inventory project requires further backend work to organize and catalog the inventory, complete the analytical work and implement new policies; and

NOW THEREFORE, BE IT RESOLVED, that Alyson Follenius shall hereby remain employed on a contract basis to continue the organizing, coordinating and analysis required to complete the inventory project, and

BE IT FURTHER RESOLVED, that Alyson Follenius be paid maximum of \$15,000 for this work.

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2026 Annual Resolutions

Adopted: January 12, 2026

Resolution #2026-28

The following resolution was offered by _____ and seconded by _____ and unanimously adopted:

WHEREAS, the Trustees of the Freeholders and Commonality of the Town of East Hampton (hereinafter referred to as “the Trustees”) have established a separate account that will serve The East Hampton Town Trustees Scholarship Fund. The account should yield interest at the current market rates and include various CDs or other investment opportunities the bank offers to achieve the maximum interest dividends.

WHEREAS, the Trustees previously voted to donate a sum of \$10,000 to the scholarship fund any year when there is a sale of spoil from the dredging of Georgica Pond; and

NOW, THEREFORE, BE IT RESOLVED, for the 2026 year, the Trustees agree to donate \$10,000 from the sale of spoil from the dredging of Georgica Pond to The East Hampton Town Trustees Scholarship Fund. The Trustees also agree to continue to maintain a separate banking account dedicated specifically to the scholarship fund.

Vote: