



**MEETING MINUTES OF NOVEMBER 28, 2022**  
**OF THE TRUSTEES OF THE FREEHOLDERS AND COMMONALTY**  
**OF THE TOWN OF EAST HAMPTON**

Present: Francis Bock, Clerk  
Bill Taylor, Deputy Clerk (via Zoom)  
Jim Grimes, Deputy Clerk  
John Aldred  
David Cataletto  
Ben Dollinger  
Tim Garneau  
Susan McGraw-Keber (via Zoom)  
Mike Martinsen (via Zoom)

Absent: Chris Carillo, Trustee General Counsel

Present: Alyson Follenius, Trustee Secretary (via Zoom)  
Arlene Tesar, Trustee Secretary

**The Clerk opened the meeting with the Pledge of Allegiance at 6:30 p.m.**

**The Clerk requested roll call.** All Trustees were present at Roll Call except Ben Dollinger. Dollinger arrived at approximately 6:35 p.m. Susan McGraw-Keber, Mike Martinsen and Bill Taylor were present via Zoom. Mike Martinsen had to leave the meeting early and left around 7:00 p.m.

**The Clerk transitioned to Public Comment:**

Lisa Poyer of Twin Forks Permitting appeared before the board on behalf of Steven Germain Watersedge Qualified Personal Residence Trust, owners at 75 Waters Edge, SCTM # 300-88-7-10. Poyer has submitted an application for approval to reconstruct the existing wooden bulkhead with new vinyl bulkhead in place (approximately 270 linear feet). The applicant is awaiting their NRSP and Building Department approvals. David Cataletto made a motion to approve the application. Jim Grimes seconded the motion was unanimously approved.

John Kern appeared on behalf of Lourie Petrowski, to introduce the pending sale of lot 16 S in Lazy Point. His client is the proposed purchaser. Kern submitted his client's affidavit of domicile, copy of the contract of sale, client's proof of residency and a letter of intent from the seller notifying the board of the proposed sale. Kern acknowledged they have put notice of the proposed sale in the East Hampton Star and it will print for the next

three weeks. The Board tabled the matter to allow time to review the documents. Additionally, Chris Carillo was not present at the meeting and will also need time to review the documentation.

**The Clerk transitioned to the New Business portion of the meeting:** There was no new business to discuss.

**The Clerk transitioned to the Old Business portion of the meeting:**

Susan McGraw-Keber opened a discussion regarding updating the annual resolutions. McGraw-Keber read her list of potential changes to the resolutions which she found may need to be revisited. These include: the fee schedule, the Harbor Management Committee, which was tabled in January and has been tabled for 2 years. Additionally, the resolution regarding contracting Alyson Follenius to work on organizing the dock survey was addressed and there were questions as to whether that resolution needs to be updated. The board will need to look at what they have already paid out and will determine how to continue. John Aldred brought up the need to define the responsibilities of the committees, the role of Trustees within the committees and clarifying the “chain of command” with the goal of competing work more efficiently. Jim Grimes reiterated the sentiment from previous meetings regarding the workflow of applications and getting the work done in a timely manner. There was discussion around defining the responsibilities of committee members and enumerating it in a handbook or whether it should be defined in a resolution. Aldred also noted there were a few “house cleaning” items to visit. These included: updating meeting protocols to include the Hybrid Meeting format and procedures; People’s Bank needs to be changed to M&T and Aldred also noted a discussion around the fee structures may be needed. Aldred asked whether the Board wished to add a fee for applications to “legalize” unpermitted structures. The current Fee is \$100 for the application. The Town charges \$600 to “legalize” an unpermitted structure and the Board has questioned throughout the year whether there needs to be a legalization fee. Francis Bock reiterated that the Board cannot assess penalties so the only way to provide a fee for legalization is to add it through the fee structure. Aldred also questioned whether the Board wished to increase the current construction application fee from \$100 to \$125 or \$150. The fees for Moorings are currently \$10/ft for residents, \$25/ft for non-residents and a \$50 administrative fee for the large boat mooring application. There was a brief discussion around looking to raise all fees by a certain percentage. There was a suggestion that Aldred meet with the office administrators to generate a list of proposed changes to fee structure. Additional questions raised included what to do about fees for staircases. Aldred suggested there be a flat fee for staircases and several members agreed. The discussion continued around having a review of the fee structure at given increments of time, i.e. review them every three years and increase the fees by a certain percentage annually. Aldred will put together suggestions and the office will distribute to the board for review.

**The Clerk transitioned to Committee Reports:**

### **Georgica**

The board received a request from Inter-Science on behalf of 25 Cove Hollow Farm Robot, LLC & 25 Cove Hollow Farm Unicorn, LLC of 25 cove Hollow Farm Rd, SCTM # 301-12-10-5, to close out Trustee Permit GP-1-20, a Common Reed Management Permit. Jim Grimes updated the Board regarding this permit and stated there may be an issue with some fencing which may have been erected illegally. Grimes will connect with Jim Walker, of Inter-Science to get an update. The matter was tabled.

Grimes took a moment to update the Board around the Georgica Pond let. The pond closed eleven (11) days after it was opened. Unfortunately, recent weather and on-shore winds brought in sand to fill it quickly. The

pond was relet (today) on Nov. 28, 2022. There is an expected storm coming on Wednesday, Nov. 30, 2022. The pond will be monitored, and the Board will address any changes necessary.

### **Aquaculture**

John Aldred received communication from Christine Ganitsch regarding harmful algal blooms in the two ponds in the Lion Head Association. Aldred shared images of both ponds. Ganitsch inquired whether the Board may be interested in including the ponds in Gobler's testing for 2023. There was a brief discussion about the history of the ponds and whether the ponds are within Trustee jurisdiction. The Board will look further into the matter.

Regarding conditional Shellfish Area openings for 2023, Aldred readdressed the DEC request for a response from the Board for areas the Board may wish to open. There has been no interest expressed from the community. Aldred will notify the DEC there are no areas the Board would like to open for 2023 but would like to be notified for the following year.

### **Records**

Susan McGraw-Keber initiated a conversation about the possibility of requiring Thumb drives with all construction applications. McGraw-Keber asked Alyson Follenius, Trustee Secretary, to discuss this suggestion. Follenius shared the office recently received an application which included a full digital copy on a thumb drive. Follenius noted helpful for the office to be able to easily send the application materials to board members as well as to save it to the appropriate digital file. Currently any applications which are shared digitally are scanned and then emailed. There were some questions regarding how the thumb drives would be stored. Follenius shared some thoughts and some board members suggested ways to store the drives in the actual files so as not to separate the drives from the physical files. The Board seemed favorable to the suggestion.

### **Education**

Susan McGraw-Keber notified the Board of David Rattray's upcoming presentation at John Jermain Library, "Plain Sight Project: Study of Slavery on Long Island." There was a brief discussion about the date and available seating/tickets. McGraw-Keber distributed the link to the board and several members have signed up to attend. McGraw-Keber is unable to attend and will offer her seat to another board member. Jim Grimes will attend in her place.

### **The Clerk transitioned to the administrative portion of the meeting:**

**Payment of bills:** There were no bills to be paid.

**CDs:** CD ending in 6683 (180 Day) is up for renewal. The Board unanimously voted to roll it over. Jim Grimes mentioned he and Ben Dollinger reviewed the financials. Grimes noted the CDs are in low interest-bearing accounts and questioned whether there are other CDs or financial products which would offer higher rates of return.

**Minutes:** Minutes for the meeting of November 14, 2022 were available for review. Susan McGraw-Keber and John Aldred had both read draft of the minutes and agreed they were accurate. Aldred made a motion to accept the minutes. McGraw-Keber seconded a motion and it was unanimously approved.

### **Other**

John Aldred gave a brief update on the Peconic Estuary Partnership meeting. Aldred shared a presentation Titled, "Hydrodynamic Modification Feasibility Study" which was given during the meeting. Alyson Follenius

attempted to share the presentation but there were technical difficulties. Susan McGraw-Keber initiated screen share while Aldred provided a synopsis of the findings presented. The video of the presentation was shared. Three quarters of the way through the presentation, Jim Grimes announced that Attorney Chris Carillo and his wife just had their baby girl. The Board agreed there was no need to finish the presentation as they had understood the points being made.

John Aldred made a motion to close. David Cataletto seconded the motion and it was unanimously approved.

**The meeting adjourned at 8:00 p.m.**